

Name: _____ Date: _____ Class: _____

Proposal Guidelines for Verbal Presentations

To: Dye Design Team

From: Hospital Board of Directors

Re: Upcoming proposal

We are looking forward to hearing your proposal regarding offering our patients the ability to alter their hospital room color. This is an intriguing concept that you have brought to our hospital and being a potential new supplier to our hospital, I wanted to provide you with our customary requests for presentations.

When presenting your dye design to the hospital board, please provide:

1. Information from the following people involved in your design:
 - a) Analytical Chemist: Explain colorant, extraction process, and pH results/effects
 - b) Organic Chemist: Demonstrate prototype paint's color changing potential
 - c) Mathematician/Technician: Explain how much dye is needed for each room type and method for determining this quantity
2. Multimedia presentation with at least one visual component that you can leave with us for later reference.
3. Please include definitions and concrete examples to ensure that the medical personnel can follow the specific details of your dye and color change process.
4. Please prepare this presentation in a formal style to ensure it is received in the best light possible.